**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Wednesday, March 15th, 2020 5:00 p.m.**

EMERGENCY/REGULAR MONTHLY MEETING: Meeting called to order Feb. 19th, 2020 / 4:59 PM / Public Room

ATTENDEES

Braun, Jochimsen, Giffin, Dukelow, Writz, Hinrichsen

Members absent: Suttner, Bittner

AGENDA

**Previous minutes:** Not Read.

**Public Comment:** Mason R. Present.

**Old Business**

* Cell Phone. The director mentioned that in the future the library could look at the cost saving benefit of having a cell contract and dropping the land line.
* April Author Visit: Thursday, April 23rd at 6:30pm. Rose E. Bingham, Wisconsin author of *Buy the Little Ones a Dolly* will be at the library to discuss her book.
* Collaboration with Colby HealthView Eye Care: Health View Eye Care contacted that library and mentioned that to celebrate the year of 2020, they would like to do something for the library during National Library Week or during the summer reading program.

**New Business**

* Coronavirus procedures
  + Postpone or cancel programs.
  + Curbside: see attachment
  + Staff- Staff will work from home or in the closed library and be paid for the hours they were scheduled to work before shutdown.

**Treasurer’s Report**: 16% spent

**Circulation Report:**

* Total Circulation: Feb 2020: 2,134

Feb. 2019: 2,444 Feb 2018: 2,165 Feb. 2017: 2,383 Feb 2016: ­­­2046 Feb 2015:2118 Feb 2014:1688

* Circulation Break-down:

Books:836, DVD: 449, Spoken Record: 75, Large Print: 29, Magazines: 54, Other: 51

**Other Usage Report:**

* Wireless Sessions: Feb: \_\_\_\_ Jan: 219 Dec: 121 Nov: 184 233 Oct: 269 Sept: 290 Aug: 338 July: 168 June: 186 May: 188 April: 299 March: 146 Feb. 32
* Overdrive E-material Checkout: Feb: \_\_\_\_Jan: 173 Dec:177 Nov: Oct: 242 Sept: 243 Aug: 212 July: 111 June: 188 May: 166 April: 210 March: 203 Feb: 195
* **Monthly Reference:**

Feb.:\_\_\_

**Patron Count:**

Feb. 2020: \_\_\_\_ Feb. 2019: 833 Feb 2018: 1095 Feb 2017: 1119 Feb: 2016: 1205

**Policy Review:** n/a

**WVLS report: n/a**

**Director Report**

* Last Month Program Count:

Feb: Monthly Program total: 12 programs, 265 attendance

* Future Programs: postponed

**Staffing/Operating Issues**

**Next meeting:**

To be determined, Director will call for a meeting as new information on COVID-19 governmental policies affecting libraries arise.

**Adjourn**: Adjourned at 5:49pm, Giffin/Writz, motion passed.

