

ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

www.abbotsfordpl.org

Wednesday, Nov. 13th, 2019 5:00 p.m.

AGENDA

Call to order

Reading of the minutes from previous meeting

Public Comment

Old Business

- Discuss half day for Friday after Thanksgiving.
- Holiday Program the Dec. 4th at 6:30pm. Discuss roles.
- Bathroom Issue

New Business

- Magazine Provider
- Recite Examples
- Printer/Copier

Budget Review:

- Clark County Update, submitted to City Hall on the 3rd of October.
- Library Budget at discussed at City Hall on the 16th, to be voted on Wed. Nov. 20th.

Treasurer's Report: _____ spent

Circulation Report:

- Total Circulation:
Oct: 2462 Last month: 2,337
Oct 2018: 2670 Oct 2017: 2,467 Oct 2016: 2,380 Oct 2015: 2326 Oct.2014: 2548
- Circulation Break-down:

Books: 1037, DVD: 577, Spoken Record: 72, Large Print: 42, Magazines: 48, Other: 46

Other Usage Report:

- Wireless Sessions: Oct: 269 Sept: 290 Aug: 338 July: 168 June: 186 May: 188 April: 299
March: 146 Feb. 32 Jan. 313
- Overdrive E-material Checkout: Oct: 242 Sept: 243 Aug: 212 July: 111 June: 188 May: 166
April: 210 March: 203 Feb: 195 Jan: 188
- **Monthly Reference:**
This Month: 115

Patron Count:

Oct. 2019: 1225 Oct. 2018: 1271 Oct. 2017:1233 Oct. 2016: 1368

Policy Review:

WVLS report: Still on the path to unifying circulation periods, two Clark county directors leaving, picking up new teleforms so not to be without if current system fails, bill pay online will not work with two sign-ins.

Director Report

- Last Month Program Count:
Monthly Program total: 9 programs, 187 attendance
Highlights: Halloween Party, Scavenger Hunt, Science Festival
- Future Programs: See handout
-Highlights: Volunteers for Live Size Candyland, Winter Break Activities, Mugs
- Adult Services Summit: possible Strong Bodies collaboration with Dorchester.
- MCPL update: emailed

Staffing/Operating Issues

Next meeting:

Wed. Dec. 4th: Holiday Program

Adjourn

Date	Oct. Program Type			Purple=teen White = youth Blue=adult	kids	teens	adults
	Other	Reading	Drop In				
10/4/2019		1		Story Time	10	8	2
10/11/2019	1			Halloween Party	66	40	26
10/11/2019	1			Movie Night: Toy Story 4	49	31	18
10/14 to 10/20			1	Origami Spooky Bookmark	23	17	4
10/15/2019		1		Book Club: The Light Between Oceans	10		10
10/17 to 11/2			1	Halloween Mosaic Poster	17	15	2
10/17/2019	1			Adult Craft Night: F.A.L.L. sign	16		2
10/18/2019		1		Story Time	11	8	3
10/18/2019		1		Wisconsin Science Festival	10		10
10/21/2019			1	3D Pen Mask	5	1	1
10/26/2019		1		SPOOKY SCAVENGER HUNT	39	26	3
				Monthly Program Total: 10	256		