REGULAR MONTHLY MEETING: Meeting called to order Sept. 10th 2019 / 5:00 PM / Conference Room

ATTENDEES
Braun, Jochimsen, Giffin, Suttner, Bittner, Hinrichsen, Dukelow, Writz

Members absent:

AGENDA

Previous minutes: Read and approved. Motion to approve by Writz, seconded by Giffin, motion passed.
Public Comment: Mason R.

Old Business
- Handbook update: R. Hinrichsen gave an update on City Hall’s handbook committee. Hinrichsen stated at the Sept. meeting that the Handbook discussion if finished, the library will request a copy when available.
- Clark County Library Board Meeting: to be held on the 14th. Clark County board is be held on Oct. 3rd, final vote for Clark county Library 2020 funding will be determined at that time.
- 2019 Budget Review and Byelaws updates are set for Sept, director is asking for 100% board attendance for the September meeting.

New Business
- Cub Scouts Magic Show: The library collaborated with the area Cub Scout pack to bring in a magician to kick off the opening of a new Cub Scout year. The library agreed to help pay for the event if the cub scouts were willing to hold it at the library and have the magic show portion of their cub scout sign-up open to the public. The event was a success.
- Holiday Program Volunteers. The Holiday Program will be held on Dec. 4th this year. Braun has ideas for presenters and will ask.

Budget Review: Director presented 2020 to board. Director. Differences from the 2019 budget expenses include a pay increase of 3%, a $202.00 increase to Vcat Maintenance, $65 decrease to Libraries Win Membership Service, and the Addition of WISCAT $200 line item. **Total expenses of $132,829.1** (compared to 2019 total expenses or 132072.65). Asking $92,330.92 from City of Abbotsford. Reimbursement Act 420 will see a $1,689.53 incoming from Taylor County. Reimbursement Act 150 will see an expected $31518.65 from Clark County.

Treasurer’s Report: 59%
- Total Circulation:
  - Aug: 2,744   Last month: 2,852
- Circulation Break-down:
  - Books: 1165, DVD: 631, Spoken Record: 96, Large Print: 32, Magazines: 42, Other: 51

Other Usage Report:

Monthly Reference:
- This Month: 78

Patron Count:

Policy Review: Bylaws: All member of the board must be present to edit bylaws, this condition was met. The library’s Bylaws were compared with the “Sample Wisconsin Public Library Board of Trustees Bylaws” provided by the Wisconsin Department of Public Instruction. The library’s bylaws were updated to reflect current provisions of Chapter 43 with merges of the sample provided by the WI Department of Public Instruction and deletions and edits to current bylaws. Writz moved to accept edited bylaws and Giffin seconded. Motion passed. The Director will retype the bylaws to reflect changes. A clean copy will be available at the October meeting and attached to minutes.

WVLS report: Reviewed damaged and billings of other libraries items, receipt printouts, new teleforms, circulation of magazines, voter registration. The Director will bring examples of receipt printouts to the October meeting.
Director Report

- Last Month Program Count:
  Monthly Program total: 7 programs, 124 attendance
- Future Programs: See handout
- Director going to the Wisconsin Library Association Conference Oct. 9th-11th.

Staffing/Operating Issues

None

Next meeting: Mon. Oct 14th or Wed. Oct. 16th at 5:00pm. Director will send out doodle poll to determine date.

Adjourn:


<table>
<thead>
<tr>
<th>Date</th>
<th>Other</th>
<th>Reading</th>
<th>Drop In</th>
<th>Purple=teen White = youth Blue=adult</th>
<th>kids</th>
<th>teens</th>
<th>adults</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/5/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Humane Society Visit</td>
<td>16</td>
<td>10</td>
<td>6</td>
</tr>
<tr>
<td>8/9/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Author Visit, Dreamer Boy</td>
<td>11</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>8/9/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Movie Night: Ugly Dolls</td>
<td>18</td>
<td>12</td>
<td>6</td>
</tr>
<tr>
<td>8/14/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Summer school Visit</td>
<td>25</td>
<td>21</td>
<td>4</td>
</tr>
<tr>
<td>8/23/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Book Club: off site, Munson</td>
<td>8</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>8/15/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Perler Bead back to school key chains</td>
<td>24</td>
<td>18</td>
<td>6</td>
</tr>
<tr>
<td>8/15/2019</td>
<td>1</td>
<td>1</td>
<td></td>
<td>Adult Craft Night</td>
<td>22</td>
<td>2</td>
<td>20</td>
</tr>
</tbody>
</table>

Monthly Program Total: 7  124